



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
May 14, 2018

Regular Monthly Meeting

This regular scheduled meeting was held Monday May 14, 2018 at 5:00 p.m. at the Vernal City Office. Board Members present were Boyd Workman, Robert Jolley, Dave Everett, Bert Clark and Nolan Jackson. Employees in attendance were Dean Gibbs, Amiee Peterson and Richard Wallis. Richard Jolley was excused. Others in attendance were Jeff Beckman representing Bowen Collins & Associates and Sam Nay representing Eastern Utah CPA'S.

Vice-Chairman, Bert Clark, called the meeting to order at 5:00 p.m.

Jeff Beckman-Bowen Collins & Associates:

Plant Model Project:

Jeff Beckman representing Bowen Collins & Associates presented to the Board members the final outcome of the Nutrient Removal Plant Modeling Project. Jeff Beckman then reviewed his final recommendations with the physical plant changes and cost estimates for the Short-term, Intermediate, Long-Term and Chemical addition as back up. Jeff Beckman recommended completing all the physical plant changes needed for the Short-term, Intermediate-term, and Long-term together in one project as this would save on redundant engineering, contractor, and operational costs if completed individually. Jeff Beckman recommended that the back-up Chemical addition be constructed in an enclosed trailer by Plant personnel that can be moved into place only when needed.

Oxidation Ditch Concrete Repairs:

Jeff Beckman presented options for the concrete repairs to the Board. Jeff Beckman recommended removing the concrete walkway and stairs that spans from the center of the Anoxic Tank to the Aerator Deck and replace this with an aluminum walkway & stairs. Jeff recommended that in the other locations that the concrete can be cut and removed without sacrificing the integrity of the structure. Jeff Beckman suggested that this project could be included and completed with the Nutrient Removal upgrade project.

Sam Nay-Fiscal Year 2017 Audit & Financials:

Sam Nay representing Eastern Utah CPA'S reviewed the Annual Audit Report for the year of 2017. Sam Nay stated the results of the audit found a deficiency in Internal Controls. Sam Nay stated the Boards financial statements are free from material misstatement and the results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

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Approval of April 2018 Monthly Meeting Minutes:

Dave Everett makes the motion to approve the April 9, 2018 meeting minutes Nolan Jackson seconded and the motion passed with affirmative vote by Robert Jolley, Boyd Workman and Bert Clark.

Manager's Report:

Monthly Revenue/Budget Status:

Dean Gibbs reviewed the Monthly Revenue and Budget Status with the Board Members.

Fiber Optic Network Project Update:

Dean Gibbs stated the Fiber Optic project is nearing completion. The final stage of the project would be installing a network card for the administration building. The Fiber Optic Network Project would be complete in May.

Approval of New Vendors:


Dean Gibbs stated the Board has two new Vendors including Industrial Machine and Welding and Eastern Utah CPA'S for the Month of May. Boyd Workman makes the motion to approve the new Vendors, Industrial Machine and Welding and Eastern Utah CPA'S, Dave Everett seconded and the motion passed with affirmative vote by Bert Clark, Robert Jolley and Nolan Jackson.

Approval of Bills:

Robert Jolley makes the motion to approve the monthly bills, Boyd Workman seconded and the motion passed with affirmative roll call vote by Dave Everett, Bert Clark and Nolan Jackson.

Adjourn Meeting:

Boyd Workman makes the motion to adjourn, Robert Jolley seconded, and the motion carried with an affirmative vote by Dave Everett, Nolan Jackson & Bert Clark and the meeting adjourns at 6:25 p.m.


Richard Jolley: Chairman


Boyd Workman: Treasurer

Date: May 31, 2018

Date Approved: June 11, 2018