



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
November 13, 2017

Regular Monthly Meeting

This regular scheduled meeting was held Monday November 13, 2017 at 5:00 p.m. at the Vernal City Office. Board Members present were Boyd Workman Chairman, Richard Jolley, Robert Jolley, Dave Everett, Bert Clark and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Boyd Workman, called the meeting to order at 5:24 p.m.

Approval of October 2017 Monthly Meeting Minutes:

Robert Jolley makes the motion to approve October 9, 2017 meeting minutes Richard Jolley seconded and the motion passed with affirmative vote by Nolan Jackson, Bert Clark, Dave Everett and Boyd Workman.

Manager Report:

Final 2018 Budget Discussion/Adoption Resolution #11132017-001:

Dean Gibbs reviewed the Final 2018 Budget with the Board Members. Richard Jolley makes the motion to approve the 2018 Final Budget and Adopt the 2018 Budget with resolution 11132017-001 Bert Clark seconded and the motion passed with affirmative roll call vote by Dave Everett, Robert Jolley, Nolan Jackson and Boyd Workman.

Updated 2017 Budget/Revenue Status:

Dean Gibbs reviewed the monthly connection report, Revenue and budget status with the Board.

Update on Plant Process Modeling:

Dean Gibbs stated the operators have completed all sampling and testing and the results given to Bowen Collins & Associates. The information from the sampling and testing results would be entered into the model by Hazen & Sawyer. Dean Gibbs stated the process of sampling and testing was performed very efficiently and in a timely by all the operators.

Board Member Training & UASD Conference Review.

Dean Gibbs stated Amiee Peterson and himself attended the UASD Conference November 1st and 2nd in Layton, UT. Dean Gibbs stated the UASD Conference was a very informative conference, he would highly recommend it to all Board members to attend next year. Dean Gibbs stated each Board member that attends receives the annual Board member training Certification.

Employee Appreciation for 2017.

Dean Gibbs stated he would like the Board to approve an Employee Appreciation for 2017. The Employee Appreciation includes a Safety Bonus of \$100.00. Richard Jolley approves the

47 Employee Appreciation in the amount of \$500.00 net, which includes the Safety Bonus in the
48 amount of \$100.00. Dave Everett seconded and the motion passed with affirmative roll call vote by
49 Nolan Jackson, Robert Jolley, Bert Clark and Boyd Workman.

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52 *Holiday Dinner:*

53 Dean Gibbs stated in previous years the Board chose to buy a ham and a turkey for each
54 employee and Board Member instead of having a Holiday dinner. Dean Gibbs stated each
55 employee appreciates the ham and turkey and would rather have that option instead of a Holiday
56 dinner. Nolan Jackson makes the motion to approve the purchase of a ham and turkey for each
57 Board member and employee Dave Everett seconded and the motion passed with affirmative roll
58 call vote by Robert Jolley, Richard Jolley, Bert Clark and Boyd Workman.

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64 **Approval of New Vendors:**

65 Dean Gibbs stated no new Vendors for the Month of November.

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68 **Approval of Bills:**

69 Richard Jolley makes the motion to approve the monthly bills, Robert Jolley seconded and the
70 motion passed with affirmative roll call vote by Dave Everett, Nolan Jackson, Bert Clark and Boyd
71 Workman.

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80 **Adjourn Meeting:**

81 Bert Clark makes the motion to adjourn, Nolan Jackson seconded, and the motion carried with an
82 affirmative vote by Richard Jolley, Dave Everett, Boyd Workman & Robert Jolley and the meeting
83 adjourns at 6:16 p.m.

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90 Boyd Workman: Chairman

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90 Bert Clark: Treasurer

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92 Date: November 28, 2017

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94 Date Approved: December 11, 2017