



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
April 9, 2024

Regular Monthly Meeting

This regular scheduled meeting was held Tuesday April 9, 2024 at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley, Max Haslem, Boyd Workman and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

Approval of 2024 Annual Meeting Minutes:

Boyd Workman makes the motion to approve the March 12, 2024 Annual Meeting Minutes Corey Foley seconded, and the motion passed with affirmative vote by Richard Jolley, Randel Mills, Nolan Jackson and Max Haslem.

Approval of March 12, 2024 Monthly Meeting Minutes:

Corey Foley makes the motion to approve the March 12, 2024 meeting minutes Boyd Workman seconded, and the motion passed with affirmative vote by Nolan Jackson, Randel Mills, Max Haslem and Richard Jolley.

Trout Unlimited (Brush Creek Property Right-of-way):

Dean Gibbs stated Jordan Dimick representing Trout Unlimited sent the Brush Creek Property right-of-way via e mail to review. Dean Gibbs stated the right-of-way is signed and filed between the Simplot Phosphate mining company and Trout Unlimited. Dean Gibbs stated as reviewing the right-of-way, he highlighted paragraph 4 and would recommend the right-of-way should not be transferrable to another party if Trout Unlimited is no longer involved or the use of the land being accessed is sold or no longer used for recreational fishing access. Dean Gibbs also stated that in paragraph 11 he would recommend the addition of blocking off the access to the old bridge across Brush Creek be added for safety concerns. Richard Jolley recommended that Jordan Dimick representing Trout Unlimited have all changes discussed reviewed by the attorney representing Trout Unlimited and add them to the agreement. Boyd Workman makes the motion to approve the right-of-way agreement with the changes discussed added to the agreement, Corey Foley seconded and the motion passed with affirmative vote by Max Haslem, Randel Mills, Nolan Jackson and Richard Jolley.

Manager's Report:

Sewer Committee Meeting Update:

45 Dean Gibbs stated the sewer committee met and discussed postponing the cleaning of the joint
46 owned lines until the road construction project along 500 North is completed. Dean Gibbs stated he
47 expected the lines to be cleaned in August or September. Dean Gibbs stated the Steering
48 Committee discussed and agreed that the next step in finding and eliminating inflow & infiltration
49 would be to use a system like the ultrasonic itracker from JH Borden or a similar approach from
50 another contractor. Dean Gibbs stated the steering committee will gather more information over the
51 next few months and will possibly be putting together an RFQ of contracted services for an Inflow &
52 Infiltration monitoring project. Dean Gibbs stated that the committee also discussed future capital
53 projects and each entity's preferred approach to increasing rates to cover these project costs.

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55 *Entity Feedback on Capital Savings & Future Rates:*

56 Dean Gibbs requested some feedback from the Board regarding the Capital Savings Worksheet
57 and User Rate Plan. The Board recommended that the approach of smaller rate increases every 1-
58 2 years is preferred over the approach of larger more significant increases every 3-5 years. Dean
59 Gibbs stated he would prepare a 5-7 year Capital Savings Worksheet & Rate Plan using the
60 Board's recommended approach for the Board to review at the next meeting in May.

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62 *Weed Spraying Bid(s):*

63 Dean Gibbs stated he contacted a couple local weed spraying contractors to give bids for several
64 upcoming projects at the Treatment Plant & at the Winter Storage Dam. Dean stated he only
65 received bids back from Home Turf Lawn Care Professionals, Inc. Dean stated the project bids
66 included spraying the 3 acres of gravel areas around the Treatment Facility with a weedkiller and
67 an annual pre-emergent blend for \$900, spraying the 2 acres of lawn with a broadleaf killer, pre-
68 emergent, and fertilizer blend for \$1250 and spraying 14 acres of sagebrush and rabbit brush with
69 a strong dosed brush killer at the winter storage dam for \$15,200. Dean Gibbs stated that although
70 the Winter Storage Dam is not in use that the Board is responsible to keep the dam clear of brush
71 to meet the State of Utah inspection requirements. Dean Gibbs stated since the brush is so well
72 established on the Dam that it may take another treatment in the Fall to get a good kill and then
73 maintenance spot spraying should only be needed every 2-3 years. Dean Gibbs stated the total
74 cost of the projects will be \$17,350.00 and he approved the bids for Home Turf Lawn Care
75 Professionals, Inc. to complete the projects.

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77 *Crack Seal Bid for Sludge Drying/Composting Pad:*

78 Dean Gibbs stated he contacted Eckles Paving for a crack seal bid for the sludge
79 drying/composting pad and has not received the estimate at this time.

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81 *Review Connections & Budget Report:*

82 Dean Gibbs reviewed the updated Connections & Budget Report for 2024.

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84 *Operations, Maintenance & Safety Update:*

85 Dean Gibbs stated he ordered two AED machines for the Managers Vehicle and the On-call
86 Vehicle. Dean Gibbs stated the plant staff completed the sampling and delivery of the W.E.T
87 testing for the 1st and 2nd quarters. Dean stated the plant passed the 1st quarter testing and is
88 awaiting the 2nd quarter results. Dean stated that the Tri-County Health Department and Board of
89 Health is scheduled on May 2, 2024 for a tour of the plant.

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91 *WEAU Conference & Training:*

92 Dean Gibbs stated the WEAU Conference would be held April 22-26, 2024 in St. George, UT and
93 that he and Mike Dofelmire would be attending the conference.

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Approval of New Vendors:

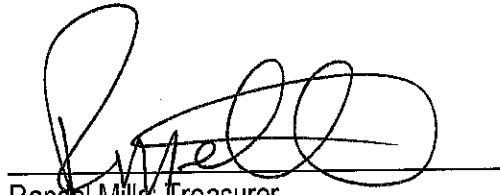
Dean Gibbs stated no New Vendors for the Month of April.

Approval of Bills:

Boyd Workman makes the motion to approve the monthly bills, Corey Foley seconded, and the motion passed with affirmative roll call vote by Nolan Jackson, Max Haslem, Randel Mills and Richard Jolley.

Adjourn Meeting:

Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman and Richard Jolley and the meeting adjourns at 6:15 pm.


Richard Jolley: Chairman
Randel Mills: Treasurer

Date: April 29, 2024
Date Approved: May 14, 2024