



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
June 13, 2023

Regular Monthly Meeting

This regular scheduled meeting was held Tuesday June 13, 2023 at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Boyd Workman, Richard Jolley, Corey Foley, Robert Jolley, Dave Everett and Nolan Jackson. Employees in attendance were Dean Gibbs, Richard Wallis and Amiee Peterson. Others in attendance Bart Jensen representing Jones & DeMille Engineering Inc.

Chairman, Boyd Workman, called the meeting to order at 5:00 p.m.

Review & Approval May 2023 Minutes:

Corey Foley makes the motion to approve the May 8, 2023 Meeting Minutes, Dave Everett seconded, and the motion passed with affirmative vote by Richard Jolley, Nolan Jackson, Robert Jolley and Boyd Workman.

Audit & Financials Review (Sam Nay, Eastern Utah CPAs):

Sam Nay representing Eastern Utah CPA'S reviewed the Annual Audit report for the year 2021-2022. Sam Nay representing Eastern Utah CPA'S stated the Ashley Valley Sewer Management Board's Financial statements are free from material misstatements. The results of testing disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. Richard Jolley makes the motion to approve the 2021-2022 Annual Audit report, Dave Everett seconded, and the motion passed with affirmative roll call vote by Robert Jolley, Nolan Jackson, Corey Foley and Richard Jolley.

Manager's Report:

Review of Tours in May of the Water Reclamation Facility:

Dean Gibbs stated the three tours scheduled at the Water Reclamation Facility went very well. Dean Gibbs stated he appreciates each employee for the all the time and effort in preparing for the tours and sharing their knowledge of the operations during the tour.

Grease Interceptor Grant/Incentive Program (Corey Foley):

Corey Foley representing Vernal City discussed a possible grease interceptor grant or incentive program with the Board. Corey Foley stated Vernal City is starting the downtown revitalization project, the project would include an incentive program for each restaurant to either install a grease interceptor or upgrade their existing grease interceptor. Corey Foley would like the Board to consider contributing funds to the grant or incentive fund for the new grease interceptor installs or upgrades. Richard Jolley representing Maeser Water Improvement District would like to review the program possibility with the Maeser Water Improvement District. The Board would like to continue discussion on the program after each entity reviews it with their Boards.

46 *Sewer Steering Committee Update 1500 E Manholes:*
47 Dean Gibbs introduced Bart Jensen representing Jones & DeMille Engineering Inc. to review the
48 possible 1500 East manhole and sewer line realignment project. Bart Jensen of Jones & DeMille
49 Engineering Inc reviewed the 1500 East manhole and sewer line realignment project with the
50 Board, he reviewed the preliminary design and the engineering cost estimate to complete the
51 construction of the project which includes include installing two 72" Sewer Manholes on 1500 East,
52 200' of new 36" concrete sewer line on 1500 East, 1 60" Sewer Manhole on 135 South, 200 feet of
53 15" PVC pipe connecting 135 South to 1500 East, bypass pumping of the sewer, asphalt repair,
54 mobilization, traffic control plus more items listed on the preliminary cost estimate breakdown. Bart
55 Jensen of Jones & DeMille Engineering Inc. stated the upgrades to the lines would help increase
56 line capacity for future growth and connections. Dean Gibbs reminded the Board that this project
57 could possibly be a change order added to Vernal City's current sewer line replacement project
58 since it involves both Vernal City Sewer Lines and Joint Owned Sewer Lines & Manholes. After
59 further discussion from the Board, the Board approves to move forward on the 1500 E. manhole
60 upgrade project and acquire a final cost as a change order from Condie Construction. Richard
61 Jolley makes the motion to approve Jones & Demille to move forward with the design and to
62 acquire a bid from Condie Construction for the 1500 E. manhole upgrade project, Corey Foley
63 seconded, and the motion passed with affirmative vote by Nolan Jackson, Dave Everett, Robert
64 Jolley and Boyd Workman.

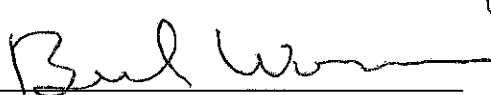
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66 *Budget & Connections Review:*
67 Dean Gibbs reviewed the Budget & Connections Revenues with the Board.
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69 *Andritz Belt Press Parts (Estimated Delivery):*
70 Dean Gibbs stated the Andritz Belt Press parts, which were ordered back in November of 2022
71 would be ready to ship around the end of June. Dean Gibbs stated the belt press parts will be used
72 to rebuild the Belt Press as needed.
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74 **Approval of New Vendors:**
75 No new vendors for the month of June,
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77 **Approval of Bills:**
78 Richard Jolley makes the motion to approve the monthly bills, Dave Everett seconded, and the
79 motion passed with affirmative roll call vote by Corey Foley, Nolan Jackson, Robert Jolley and
80 Boyd Workman.
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82 **Adjourn Meeting:**
83 Robert Jolley makes the motion to adjourn, Dave Everett seconded, and the motion carried with an
84 affirmative vote by Richard Jolley, Corey Foley, Nolan Jackson and Boyd Workman and the
85 meeting adjourns at 6:06 pm.
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90 Boyd Workman: Chairman

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90 Dave Everett: Treasurer

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92 Date: June 20, 2023
93 Date Approved: July 10, 2023