



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
October 8, 2024

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday October 8, 2024, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley, Max Haslem, Boyd Workman, and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

Approval of September 10, 2024, Monthly Meeting Minutes:

Nolan Jackson makes the motion to approve the September 10th 2024 meeting minutes, Max Haslem seconded, and the motion passed with affirmative vote by Boyd Workman, Corey Foley, Randel Mills and Richard Jolley.

Follow Up on cement manhole rings 1500 South project, Dean Gibbs stated at the September 10th, 2024 meeting Naples City presented the Board with the cement manhole ring project and costs, Dean Gibbs stated each entity was going to discuss with each entity's Board or Council for final decision on the project. Vernal City and Ashley Valley Water & Sewer Improvement District would like to table the decision, Maeser Water approved a contribution toward the project. Boyd Workman makes the motion to table the decision on the cement manhole ring project, Corey Foley seconded, and the motion passed with affirmative roll call vote by Randel Mills, Max Haslem, Nolan Jackson, and Richard Jolley.

Manager's Report:

Transfer from MACU to PTIF:

Dean Gibbs said he would like the Board to approve a transfer from MACU Checking to PTIF in the amount of \$200,000.00 to lower checking balances. Corey Foley makes the motion to approve the transfer from MACU Checking to PTIF in the amount of \$200,000.00, Boyd Workman seconded, and the motion passed with affirmative roll call vote by Max Haslem, Randel Mills, Nolan Jackson, and Richard Jolley.

PEHP LTD Refund:

Dean Gibbs said the Board received a refund of \$1,098.68 from PEHP for Long-Term Disability.

46 *HVAC Units Bids:*

47 Dean Gibbs stated he received two bids for the HVAC Units. Trane's proposal was \$76,124.07 to
48 replace and install all four units and 24,695.00 for the administration building. Chatwin Heating's
49 proposal was \$44,560.00 to replace and install all four units, and \$25,700 for the administration
50 building. Dean Gibbs stated Chatwin Heating Quoted Bryant Equipment and Trane was Trane
51 Equipment. After Further discussion from the Board, the Board would like Dean Gibbs to research
52 the Bryant Equipment specifications. Corey Foley makes the motion to approve Chatwin Heating
53 proposal in the amount of \$44,560.00 to replace and install all four units and \$25,700.00 for the
54 administration Building after specifications for the Bryant Equipment meets the qualifications, Boyd
55 Workman seconded, and the motion passed with roll call vote by Randel Mills, Max Haslem, Nolan
56 Jackson, and Richard Jolley.

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58 *Lift Station Project Update:*

59 Dean Gibbs reviewed the Lift Station Project Update. Jeff Beckman representing Bowen Collins &
60 Associates visited the lift station with the 90% drawings, specifications, updated schedule, and
61 estimated engineering costs. Advertisement for the bid would be advertised in the Vernal Express,
62 Utah State Public Notice and the Ashley Valley Sewer Management Board Website. The
63 advertisement in the Vernal Express would be advertised on October 16, 23 and 30th of 2024, there
64 will be a pre-bid meeting on November 7, 2024, at 11:00 AM at the treatment facility with Bowen
65 Collins & Associates and bidding would close on November 21, 2024 at 2:00 p.m. All bid
66 documents would be obtained through Bowen Collins & Associates. Dean Gibbs stated Bowen
67 Collins & Associates and Management would review the bids with final recommendations and
68 awarding the bid would be on December 7, 2024 at the monthly meeting.

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70 Preliminary Draft of the 2025 Tentative Budget:

71 Dean Gibbs reviewed the preliminary draft #001 for the 2025 Tentative Budget.

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73 **Approval of New Vendors:**

74 Dean Gibbs stated no New Vendors for the Month of October.

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76 **Approval of Bills:**

77 Boyd Workman makes the motion to approve the monthly bills, Corey Foley seconded, and the
78 motion passed with affirmative roll call vote by Nolan Jackson, Max Haslem, Randel Mills and
79 Richard Jolley.

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81 **Adjourn Meeting:**

82 Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an
83 affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman and Richard Jolley and the
84 meeting adjourns at 6:05 pm.

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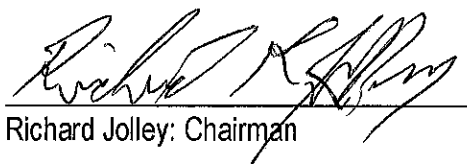
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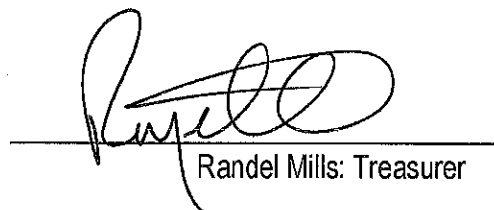
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Richard Jolley: Chairman


Randel Mills: Treasurer

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Date: October 22, 2024

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Date Approved: November 12, 2024